

**MEETING AGENDA
CITY OF PLEASANT HILL
ZONING ADMINISTRATOR MEETING**

June 25, 2015

5:00 P.M.

www.pleasanthillca.org (925) 671-5209

Public Works and Community Development Conference Room, 100 Gregory Lane, Pleasant Hill, CA 94523

Members of the audience wishing to speak on any matter are requested to fill out a card and turn it in to the Zoning Administrator. Items not on the agenda will be considered during the Public Comment portion of the meeting. Comments on any item under the Public Hearing portion of the agenda will be accepted only when the public hearing is opened for that item. Comments are limited to three minutes per speaker. Presentations made by applicants are limited to a maximum combined time of 15 minutes. If the applicant or his or her representative fails to attend the public hearing concerning their application, the Zoning Administrator may take action to deny the application. An application may be entertained for continuance upon receipt of written notification of the applicant's inability to attend the hearing. Materials related to an item on this agenda submitted to the Zoning Administrator after distribution of the packet are available for public review in the City of Pleasant Hill Planning Division at 100 Gregory Lane, Pleasant Hill, CA 94523 during normal business hours. Such documents are also available on the City of Pleasant Hill website at www.pleasant-hill.ca.us subject to staff's ability to post the documents before the meeting. An appeal of the decision or conditions of the Zoning Administrator to the Planning Commission must be filed in writing with the City within 10 calendar days of the mailed notice of decision.

Attention Hearing Aid Wearers: A receiver with headphone or Tel Coil antenna is available from the ADA Coordinator.

CALL TO ORDER

PUBLIC COMMENT

The public is welcome at this time to address the Zoning Administrator on any item, with the exception of items scheduled for Public Hearing. Comments are limited to three minutes per speaker. Persons wishing to speak under this opportunity should identify themselves to the Zoning Administrator prior to the start of the meeting.

PUBLIC HEARINGS

1. PLN 15-0156 - SKIN DEEP SKIN CARE MINOR USE PERMIT AT 200 GREGORY LANE

[Staff Report](#)

- [Attachment A](#) Staff Recommended Conditions of Approval and Findings
- [Attachment B](#) Location Map
- [Attachment C](#) Project Plans
- [Attachment D](#) Use Permit Analysis & Written Statement
- [Attachment E](#) Public Notice

Hearing to consider approval of a Minor Use Permit for a skin care (*personal service*) use in an existing building. The spa would occupy 634 square feet of floor area (to be located on the first floor – Suite 101 of Building B) in one of the three existing buildings, which have a combined area of approximately 10,772 square feet. Section 18.25.020 of the Zoning Ordinance requires use permit approval for skin care as a *personal service* use in a *PAO Professional Administrative Office* zoning district. APN 150-290-003 and 150-290-005.

CEQA Determination: Categorically Exempt, Class 3 (Conversion of existing small structures from one use to another)

Project Planner: Jeff Olsen, 925-671-5206 jolsen@pleasanthillca.org

ADJOURNMENT

Adjourn to the next scheduled meeting of the Zoning Administrator on Thursday, July 9, 2015, at 5:00 P.M., in the Public Works and Community Development Conference Room, 100 Gregory Lane.