## TO APPLY

**Applications will be accepted on a continuous basis.** *You will be notified of the next P.O.S.T. Basic Entry-Level Written exam.* Applications may be obtained from and returned to the City of Pleasant Hill, 100 Gregory Lane, Pleasant Hill, CA or by calling (925) 671-5279. Applications may also be downloaded from the City's website at www.ci.pleasant-hill.ca.us Applications are also available at the Pleasant Hill Police Department, 330 Civic Drive, Pleasant Hill. **RESUMES ARE NOT ACCEPTED IN LIEU OF THE CITY APPLICATION FORM.**

## SELECTION PROCESS

Initial screening of applicants will be based on quality of experience, education and training. Entry level applicants must pass the P.O.S.T. written exam with a minimum T-Score of 48 in order to proceed to the next phase of the testing process. Those selected will be subject to an interview, a thorough background check, a physical, drug screen, and psychological evaluation, and polygraph. Failure to achieve a qualifying score on any portion of the selection process will eliminate a candidate from further consideration.

## IMMIGRATION REFORM & CONTROL ACT

To comply with the Immigration Reform and Control Act, all new employees will be required to provide proof of U. S. citizenship.

## EQUAL OPPORTUNITY EMPLOYER

In accordance with the Americans with Disabilities Act (ADA), if special accommodations are necessary at any stage of the testing process, please provide the Human Resources Department with advance notice and your request will be considered.

**City of Pleasant Hill**
**100 Gregory Lane**
**Pleasant Hill, CA 94523**

# *THE CITY OF PLEASANT HILL POLICE DEPARTMENT*

Invites applications for

## POLICE OFFICER

**(Laterals, Academy Graduates or Entry Level)**

***Applications will be accepted on a continuous basis.***

***Applicants will be notified of testing dates.***

## THE POSITION

Officers are assigned to a patrol shift under general supervision with the expressed goal of protecting life and property. An officer assigned to a beat is responsible for providing public assistance; answers calls related to traffic incidents and other emergencies; enforces laws and ordinances; maintains order; prevents crime; prepares reports on activities performed; and performs other related activities as needed or required. Officers are encouraged to continue follow-up investigations on their cases and investigate each incident thoroughly.

## THE DEPARTMENT

The Pleasant Hill Police Department consists of over 60 full-time sworn and non-sworn employees who take pride in themselves, as well as the community they serve. The Department enjoys a reputation for being progressive and innovative and welcomes employee input. We are dedicated to performing our duties in a business-like but sensitive manner in order to be a positive contribution to law enforcement. We are a professional organization that maintains high standards in order to best serve the public.

## THE CITY

Located in central Contra Costa County, Pleasant Hill has a population of over 32,000 within 7.5 square miles of jurisdiction. The community and surrounding area offer diversified shopping, good public and private schools and is the home of Diablo Valley Community College. There is a wide choice of housing, and recreational opportunities are abundant. The City operates under a City Council - Manager form of government and there is no city-imposed property tax.

## THE QUALIFICATIONS

Applicants must be at least 21 years of age at time of appointment, meet the physical requirements set in the P.O.S.T. screening manual. Must have passed or be able to pass the P.O.S.T. Basic Entry Level written exam with a minimum T-Score of 48.

A minimum of 60 units of college-level course work is required at time of appointment. Applicants must be able to submit a copy of college and academy transcripts upon request. Must possess a valid California Driver's License.

## PHYSICAL REQUIREMENTS

- No serious color vision deficiency
- Have vision of not less than: 20/100 in each eye correctable to 20/30.
- Normal hearing in both ears without correction
- Possess strength and physical ability necessary to perform duties of police officer.

## COMPENSATION AND BENEFITS
## $4,743 to $6,125/Month

The City of Pleasant Hill operates under the merit system, not Civil Service. Employees are not covered by Social Security.

- **VACATION** - 12 days per year for first three years and increases with service.
- **SICK LEAVE** - One day per month earned, no maximum accrual.
- **HOLIDAYS** - 13 paid days per year.
- **HEALTH INSURANCE** - Choice of Kaiser or Health Net. Employee pays $40 per month towards premium OR may choose to have $200 redirected to 457 Deferred Compensation in-lieu of medical insurance.
- **DENTAL & VISION INSURANCE** - Delta Dental and Vision Service Plan.
- **LIFE INSURANCE** - Life and Long Term Disability, fully paid by City.
- **MEDICARE** - All new employees contribute 1.45% of salary to Medicare.
- **RETIREMENT** - Public Employees Retirement System 3% @ 50 Employer pays both employee & employer share plus 9% EPMC (employer paid member contribution).
- **EDUCATIONAL INCENTIVE** - Paid compensation for P.O.S.T. Certificates, College Degrees and college courses related to an approved degree program.
- **UNIFORM ALLOWANCE** - $906 per year, adjusted annually per cost of living.
- **CREDIT UNION AND DEFERRED COMPENSATION** - Employees may participate through payroll deductions.
- **401(a)** - Employees contribute 3% of monthly salary with the City matching the contribution.
- **Schedule** - 3/12 Patrol Shift schedule